

**OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board**

MEETING MINUTES

Wednesday, September 23, 2020

The Procurement Policy and Compliance Monitoring Board met on **Wednesday, September 23, 2020 via conference call.**

*****Recording Began***

Karla Schreiber, Chairperson called the meeting to order at 2:04 p.m.

ROLL CALL

Board members present (3):

Springfield: Pam Blackorby, absent
Tad Huskey, present
Lisa Kaigh, present

Chicago: Karla Schreiber, present
Jessica O’Leary, absent

Other staff: Eileen Baumstark-Pratt, SPO, present
Kathy Leiser, present

Review/Approval of Minutes of Meetings:

Karla Schreiber, Chair of the PPCMB asked the Board to review and approve the June 25, 2020, July 6, 2020, July 17, 2020, July 22, 2020 and July 28, 2020, Procurement Policy Compliance and Monitoring Board (PPCMB) meeting minutes. Tad Huskey moved and Lisa Kaigh seconded the motion and by unanimous vote, the minutes for the above meetings held were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Eileen Baumstark-Pratt and Tad Huskey

Old Business

No Old Business was brought before the board.

New Business

DevExpress Report and Dashboard Software

Eileen Baumstark-Pratt, Acting SPO, stated the Chief Technology Officer has submitted a request to purchase DevExpress Report and Dashboard server and licenses. This software will be utilized by the IT staff for development of new OAG reports and analysis for various applications.

Office Services contacted three vendors (3) Component Source, SHI, Zoom, SoftChoice.

A contract will be sure with Component Source, to sure the license and technical support in the amount of \$11,559.96

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase.

No comments were received.

Quorum Software Maintenance and Support for Legislative/Public Affairs Tracking System

Eileen Baumstark-Pratt, Acting SPO, stated that the Chief Technology Officer and the Chief of Legislative Affairs have submitted a request to renew maintenance and support for the Quorum software platform. The Quorum software is used to track legislation and also allow staff to access public statements made by policy makers and legislative officials in the traditional media outlets, including all social media outlets.

Quorum Analytics continues to be the vendor that can meet our operational needs and provide us the full array of features we require.

A contract will be executed with Quorum Analytics to accommodate 10-20 end-users in the amount of \$47,088.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase.

No comments were received.

SANE Clinical and On-Line Training

Eileen Baumstark-Pratt, Acting SPO , stated that the Sexual Assault Nurse Examiner (SANE) Coordinator has submitted a request to renew our intergovernmental agreements with Southern Illinois University (SIU) to support the SANE trainings in FY2021.

The training categories are: 40-hour Adult/Adolescent (AA) SANE didactic training; 40-hour Pediatric/Adolescent (PA) SANE didactic training; and 16-hour Clinical SANE training.

Services requested include an on-line training platform, clinical training, and continuing education units (CEUs), space for standardized patient clinical training and standardized patients.

We will be renewing our intergovernmental agreement with SIU, in the amount of \$41,570.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase.

No comments were received.

Public Comments

There were no Public Comments at this meeting.

Adjournment:

There being no further business to come before the PPCMB, Tad Huskey moved and Lisa Kaigh seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Lisa Kaigh, Tad Huskey, and Karla Schreiber

The meeting adjourned at 2:11 pm

***Recording ended.*